



Calumet Christian School Financial Information

Monthly Tuition Payments, Penalties and Policies

CCS works with FACTS to provide families with different payment options.

A family pays tuition in twelve equal payments from July through June of the following year, or by choosing (discounted) bi annual or lump sum payments.

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For all accounts, we charge a \$20 returned payment fee after 3 attempts of collection. There will be a \$25 late fee if payments are not made by 15 days after the initial due date. **IMPORTANT:** If two consecutive tuition payments remain due on the first day of the month, we can remove your student from class until receipt of at least one of the two months due. Additionally, we will withhold student assessments and conferences until the account is current.

Withdrawal Penalty

Students who withdraw after the start of school must provide written notice to the Calumet Administrative Office. If not provided, tuition will continue to be billed. Families can arrange to leave Calumet without a penalty if notice is given by the first day of February for the school year ahead. With regards to withdrawing from Calumet during the current school year the following penalties apply:

Withdrawal during February and March	10% of Tuition is due
Withdrawal during April and May	20% of Tuition is due
Withdrawal during June and July	30% of Tuition is due
Withdrawal during August or after	50% of Tuition is due

Late Pick-up Penalty

You must pick up your student no later than 15 minutes from the close of school. If a student remains on the premises after this period, a late pick-up fee applies as follows: \$10 per student for the first half-hour, and an additional \$10 for each succeeding half-hour period.

Incidental Billing or Prepay Accounts

While parents are responsible to set up and arrange for tuition payments within FACTS, Calumet Staff will set up and issue charges over the school year for things such as Ski Club, Climbing Club, Pizza lunch, Field Trips and more.

Families will always have the option to make payments in the office, and we are also pleased to be able to offer online payment options through FACTS.

For some of these incidental payments, you will be required to inform the office of your wishes to have charges added to your account.

Requests for online billing can be processed at any time and families can make this choice during the enrollment process, to have it apply for the upcoming school year.